

# Standard Five -- Self Study Committee Library and Information Resources

## Agenda

Friday, December 19, 2008

Room 102O

10:00 am

1. Minutes
2. Questions & feedback on process of using the blog <http://libraryselfstudy.blogspot.com/>
3. Discussion of Indicators

### **Standard 5.B– Information Resources and Services**

Information resources and services are sufficient in quality, depth, diversity, and currency to support the institution's curricular offerings.

- a. **5.B.1 Equipment and materials are selected, acquired, organized, and maintained to support the educational program**
- b. **5.B.2 Library and information resources and services contribute to developing the ability of students, faculty, and staff to use the resources independently and effectively.**
- c. **5.B.3 Policies, regulations, and procedures for systematic development and management of information resources, in all formats, are documented, updated, and made available to the institution's constituents.**

**Standard Five Self Study Committee  
Library and Information Resources  
Meeting Minutes  
Friday, December 19, 2008  
10:00 a.m.  
Donaldson 102O**

**ATTENDEES**

Janice Bacino, , Danny Straw, Candace Pescosolido, Suzanne Hunger, Joella Foust, Alan Thompson, George Sonnenberg, Dave Kneebone. Excused absent: Mike Cronin, Marci Watson.

**MINUTES**

The minutes of the October 28, 2008 meeting were reviews and approved. (Dave moved, George seconded)

**BLOG**

Discussion was held on the process of conducting our self study through the use of the blog <http://libraryselfstudy.blogspot.com>. Overwhelmingly the group felt this was an effective and convenient method to use for sharing information and ideas and for documenting our deliberations.

**DISCUSSION OF INDICATORS ---  
OBSERVATIONS AND SUGGESTIONS**

Janice presented information on three indicators to be examined and discussed.

**5.B.1 Equipment and materials are selected, acquired, organized, and maintained to support the educational program.**

- how does the library specifically choose what and what not to purchase? The Collection Management Policy was briefly reviewed.

**5.B.2 Library and information resources and services contribute to developing the ability of students, faculty, and staff to use the resources independently and effectively.**

- create more web resources to inform staff of library services and policies.
- create booklists on topics to create awareness of items in collection
- create more guides to self guided research and use of catalogs and databases.
- in general find ways to may use of the library less challenging to users.
- a class in research methods is needed.

**5.B.3 Policies, regulations, and procedures for systematic development and management of information resources, in all formats, are documented, updated, and made available to the institution's constituents.**

- what has been the formal approval process for the library's policies?
- involve the Library's Advisory Board in this process by including them in the self study blog group.

**MEETING SCHEDULE**

The committee's next meeting is TBA.

***With no other discussion to come before the group, the meeting was adjourned.***