

Standard Five -- Self Study Committee Library and Information Resources

Agenda

Monday February 9, 2009

Room 1020

3:00 pm

1. Meeting Minutes December 19, 2008
2. Questions & feedback on process of using the blog <http://libraryselfstudy.blogspot.com/>
3. Drafting the Report
4. Old Posts -- comments
5. Discussion of Indicators

Standard 5.D – Personnel and Management

Personnel are adequate in number and in areas of expertise to provide services in the development and use of library and information resources.

- a. 5.D.1 The institution employs a sufficient number of library and information resources staff to provide assistance to users of the library and to students at other learning resources sites.
- b. 5.D.2 Library and information resources staff include qualified professional and technical support staff, with required specific competencies, whose responsibilities are clearly defined.

**Standard Five Self Study Committee
Library and Information Resources
Meeting Minutes
Monday February 9, 2009
3:00 p.m.
Donaldson 102O**

ATTENDEES

Janice Bacino, Mike Cronin, Danny Straw, Suzanne Hunger, Joella Foust, Alan Thompson, George Sonnenberg, Dave Kneebone. Excused absent: Candace Pescosolido, Marci Watson.

MINUTES

The minutes of the December 19, 2008 meeting were reviewed and approved. (Mike moved, Suzanne seconded)

BLOG

Discussion was held on the process of conducting our self study through the use of the blog <http://libraryselfstudy.blogspot.com>. Certain members of the committee are having difficulty with the login process. Janice offered to work one on one with these individuals to resolve the problem.

Meetings will be scheduled periodically to give all another venue other than the blog for input into the process.

DRAFTING THE REPORT

Co-chairs will meet every Monday at 3 pm (not Feb 16, March 16, March 23) to draft the narrative report. One indicator will be drafted each week, hopefully. Committee members will be notified beforehand which indicator is being drafted. You are welcome to attend or to send bullets or notes on what you feel needs to be emphasized. We will take

the blog entries, the documentation, and any other comments we receive to draft the narrative entries.

**DISCUSSION OF INDICATORS ---
OBSERVATIONS AND SUGGESTIONS**

Janice presented information on two indicators to be examined and discussed.

**Standard 5.D – Personnel and Management
Personnel are adequate in number and in areas of expertise to provide services in the development and use of library and information resources.**

5.D.1 The institution employs a sufficient number of library and information resources staff to provide assistance to users of the library and to students at other learning resources sites.

- Joella agreed to summarize the discussion on this indicator and post to the blog

5.D.2 Library and information resources staff include qualified professional and technical support staff, with required specific competencies, whose responsibilities are clearly defined.

- Alan agreed to summarize the discussion on this indicator and post to the blog

MEETING SCHEDULE

The committee's next meeting is TBA.

With no other discussion to come before the group, the meeting was adjourned.