



## HELENA COLLEGE FOUNDATION SCHOLARSHIP

The Helena College Foundation is a nonprofit organization created to support Helena College in its pursuit of intellectual, cultural, and professional development, through student scholarships and program support. Twelve scholarships in the amount of \$500 will be made available by the Helena College Foundation for the academic year 2017-2018 to degree seeking Helena College students who have successfully completed at least one semester, in any program.

**Deadline: October 20, 2017**

### Eligibility Criteria:

1. Minimum 2.75 GPA;
2. Successfully completed at least one semester at Helena College;
3. In good academic standing;
4. Low income but ineligible for Pell grant.

### Selection Decision:

The Helena College Scholarship Committee will review applications and submit recommendations; including application materials to the Helena College Foundation Board. The Helena College Foundation Board may select the scholarship recipient. The board may request to meet with potential recipients prior to scholarship approval. Each scholarship recipient will write an acknowledgement letter (thank you) to the donor.

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**Commented [MK2]:** Lower case b on board

### Application Procedure & Criteria:

1. Complete the Helena College Foundation application form and return it to the Financial Aid Office on or before the deadline.
2. Complete a 1-2 page essay explaining educational and future career goals and how this scholarship would allow you to reach these goals.
3. Attach two (2) Letters of Recommendation (one academic).
4. Submit an unofficial transcript of grades.

**Commented [MK3]:** Educational and future goals?

**Commented [MK4]:** Students have to pay between \$3 and \$10 depending on how quick they need processed for an Official Transcript. With a December 1<sup>st</sup> deadline it will only show the courses they are for fall semester. The fall semester grades are not posted until the end of December once grades have rolled. Do you want students to have to pay for their transcripts? Otherwise just state Submit a copy of unofficial transcript from MyHC. This is what I recommend.



## SCHOLARSHIP APPLICATION FORM

Applicant Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone Number \_\_\_\_\_

Program of Study \_\_\_\_\_

**References:** List the names of two (2) individuals who will write recommendations to accompany this application. **Attach these recommendations to this form in a sealed envelope.**

Name \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

**Submit:** Completed application to the Financial Aid Office at Helena College by **October 20, 2017.**

### APPLICATION CHECKLIST

- Completed application form
- 1-2 page essay of need, educational & career goals
- Two Letters of Recommendation (one academic)
- Unofficial transcript

The scholarship committee/Helena College may submit a notice of the award to the local newspaper or use the award information in public relations documents. The award information may include your name, program and dollar amount awarded. By signing this form you acknowledge and agree that this information may be disclosed.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

Submit completed application and material to Helena College Financial Aid Office at 1115 North Roberts Street, Helena, MT 59601.

**The deadline for the 2017-2018 Helena College Foundation Scholarship is October 20, 2017.**

### Office Use Only:

GPA: \_\_\_\_\_ Date Received \_\_\_\_\_

**Commented [MK5]:** Mailing Address. We have a lot of traditional aged students now and we want to make sure if they are residing in Helena for the semester they receive their award letter here.

**Commented [MK6]:** Helena College Foundation Scholarship

**Commented [MK7]:**