



BOOK / TOOL VOUCHER INFORMATION

*Due to requirements in the Federal Financial Aid Regulations, Helena College will be delaying disbursement of financial aid until after classes have begun. To assist you in the purchase of your books and supplies, Helena College is offering you the option to charge your books and supplies against the value of your estimated refund. These vouchers are generated based on information on your schedule bill as of the date it is **finalized**.*

Do you qualify for a Book/Tool voucher...

Have you accepted your Financial Aid?

Have you logged into MyHC and finalized your bill?

How do I get my books and supplies?

- Accept your Financial Aid and complete all necessary requirements.
- Log into MyHC and finalize your bill.
- Check your student email regularly. If eligible for a book voucher, an email will be sent with all of the information you need.
- If you wish to purchase your books and supplies elsewhere than the Helena College Bookstore, you can request a cash advance on your book voucher amount. Please bring a printed estimate of the book/supplies cost with you to Student Accounts in the Business Office.
- Have your student ID or other photo ID handy.

How do I get the tools?

- Accept your Financial Aid and complete all necessary requirements.
- Log into MyHC and finalize your bill.
- Get a list of tools/prices you will be needing for the semester.
- Stop by Student Accounts in the Business Office and if eligible, we will print you a tool voucher.
- Take the tool voucher, list of tools and your student ID (or other photo ID) to the airport campus and place your order with Gordon, Parts/Resale 447-6353.

If you have any questions, contact Candice Miller, Student Accounts in the Business Office at 447-6921 or candice.miller@umhelena.edu.